

Town of Freetown

RESIDENT & NON-RESIDENT PRIVILEGES STICKERS POLICY & PROCEDURE

1.00 Purpose

These procedures are established by the Board of Selectmen (“Board”) for the issuance, suspension, or revocation of: 1) resident privileges stickers (“resident sticker” or “resident stickers”) to Freetown residents; and 2) non-resident privileges stickers (“non-resident sticker” or “non-resident stickers”) to non-residents.

2.00 Effective Date

The effective date of these policies and procedures shall be: November 21, 2011.

3.00 Access to Facilities

Resident Sticker. A resident sticker will grant the lawful holder, in accordance with all applicable hours of operation, laws, rules and regulations, the following privileges:

- To park a motor vehicle in a designated area at the Town Beach at Long Pond; Assonet Village Green at South Main Street; and Hathaway Park at Water Street;
- Access to and use of the Transfer Station at Howland Road
- Access and use of other facilities as determined by the Board

Non-resident Sticker. A non-resident sticker will grant the lawful holder, in accordance with all applicable hours of operation, laws, rules and regulations, the following privileges:

- To park a motor vehicle in a designated area at the Town Beach at Long Pond;
- Access and use of other facilities as determined by the Board

4.00 Sticker Description

The resident and non-resident stickers shall be of a description determined by the Board and include the make and registration plate number of the vehicle to which the sticker is to be assigned.

5.00 Issuance

The Board shall designate the hours, locations, and officials responsible for the issuance of stickers and record keeping.

Locations and officials may include:

- Office of the Town Clerk
- Transfer Station

6.00 Expiration

Unless otherwise determined by the Board, every sticker expires on December 31st of each year.

7.00 Cost of Stickers

The Board may from time to time set forth the cost for the issuance of resident and non-resident stickers.

8.00 Application

Resident Sticker. To be issued a resident sticker, a Freetown resident shall provide the following:

1. Registration.
A valid Massachusetts automobile registration showing the vehicle registered and principally garaged in the resident's name at the resident's current Freetown address. If the vehicle (no larger than a pick up truck) is registered to a business, the Freetown resident must include a business card with his/her name and the name of the business to which the vehicle is registered or a letter on company letterhead authorizing the resident's personal use, connecting the resident to the business and the vehicle; and
2. Proof of residency.
One of the following proofs of residency bearing the resident's name and Freetown address. It must be current (postmarked within past 30 days). Bills must have the same name as the vehicle registration.
 - Gas, Electric or Telephone Bill
 - Cable Television Bill
 - Monthly Bank Statement (excluding mortgage)
 - Credit Card Bill
 - Water Bill
 - Signed apartment/dwelling lease

Note: In the case of a sticker issued to a business vehicle (no larger than a pick-up truck), the transfer station will only accept personal (no commercial items) items that are from the Freetown resident's home.

Non-resident Sticker. To be issued a non-resident sticker, a non-resident shall provide the following:

1. Registration.
A valid Massachusetts automobile registration showing the vehicle (no larger than a pick up truck) registered in the non-resident's name.

9.00 Sticker Placement

Unless otherwise determined by the Board, the sticker, using its adhesive side, shall be permanently affixed to the rear window on the driver's side of the vehicle to which the sticker has been assigned.

10.00 Non Transferable

Stickers are non transferable and must be permanently affixed to the vehicle that the sticker was issued to.

11.00 Suspension or Revocation of Privilege

At all times the sticker remains the property of the Town of Freetown. The resident or non-resident to whom the sticker has been issued has purchased a use privilege, not the sticker, and agrees that the sticker (privileges) may be removed or confiscated if it is misused.

Police Officer or other person designated by the Board may remove or confiscate a sticker for misuse.

The sticker holder agrees that the Board, or its designee, may suspend or revoke the sticker (privileges) for a violation of law or any rule or regulation by the permit holder or any party transported in a vehicle operated or owned by the holder.

The following shall be considered a misuse of stickers:

1. Sticker registration number does not match the registration number of the vehicle to which it is attached.
2. Sticker is not permanently affixed to the vehicle.
3. Sticker has been altered, defaced, copied or made unreadable.

12.00 Appeals

Any person who has been denied a sticker may file an appeal. Any sticker holder

may appeal the removal, confiscation, suspension, or revocation of the sticker. All appeals shall be made in writing to the board within ten calendar days following said denial, removal, confiscation, suspension, or revocation.

The following is for webpage publication and brochure distribution.

OBTAINING BEACH OR TRANSFER STATION PRIVILEGES STICKERS

Do I need a sticker?

If you are a Freetown resident, you will need a *resident* sticker if you intend to:

- Park at the Town Beach at Long Pond
- Park in any area requiring a resident sticker
- Use the Transfer Station at Howland Road

If you are *not* a Freetown resident, you will need a *non-resident* sticker if you intend to:

- Park at the Town Beach at Long Pond

Where do I go to obtain a sticker?

You may, during business hours, obtain a sticker at:

- Office of the Town Clerk
- Transfer Station

What do I need to bring?

For a *resident* privileges sticker:

1. Registration.
A valid Massachusetts automobile registration showing your car registered and principally garaged in your name from your current Freetown address. If your vehicle is registered to a business, you must include a business card with your name and the name of the business to which the vehicle is registered or a letter on company letterhead authorizing your personal use, connecting you to the business and the vehicle; and
2. Proof of residency.
One of the following proofs of residency bearing your name and Freetown address. It must be current (postmarked within past 30 days). Bills must have the same name as the vehicle registration.
 - Gas, Electric or Telephone Bill

- Cable Television Bill
- Monthly Bank Statement (excluding mortgage)
- Credit Card Bill
- Water Bill
- Signed apartment/dwelling lease

For a *non-resident* privileges sticker:

1. Registration.

A valid Massachusetts automobile registration showing the vehicle (no larger than a pick up truck) registered in the non-resident's name.

What is the cost of the resident sticker?

For the first sticker: \$15.00.

For an additional sticker: \$10.00.

What is the cost of the non-resident sticker?

For a sticker: \$35.00

When does a sticker expire?

Every sticker expires on December 31st of each year.

Where on my vehicle do I place the sticker?

The sticker has an adhesive side. Using the adhesive, the sticker **must be** permanently affixed to the rear window on the driver's side of the vehicle.

May I transfer the sticker to another person or vehicle?

No, stickers are non transferable and must be permanently affixed to the vehicle that the sticker was issued to.

Can the sticker and privileges be suspended or revoked?

Yes. At all times the sticker remains the property of the Town of Freetown. The person to whom the sticker has been issued has purchased a use privilege, not the sticker, and agrees that the sticker (privilege) may be removed or confiscated if it is misused. The sticker holder agrees that the Board of Selectmen, or its designee, may suspend or revoke the sticker privileges for a violation of law or any rule or regulation by the permit holder or any party transported in a vehicle operated or owned by the holder.

The following shall be considered a misuse of stickers:

1. Sticker registration number does not match the registration number of the vehicle to which it is attached.
2. Sticker is not permanently affixed to the vehicle.
3. Sticker has been altered, defaced, copied or made unreadable.

Can I appeal the denial, confiscation, or suspension of a sticker?

Yes. You must make a written appeal to the Board of Selectmen within ten calendar days following the denial, removal, confiscation, suspension, or revocation.

Nov./2011